



**HUMAN RESOURCES
ARLINGTON PUBLIC SCHOOLS
TENTATIVE TIMELINE* FOR SELECTION OF THE
Principal, Abingdon Elementary School**

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| July 18, 2024 | Human Resources advertises the position. |
| July 19, 2024 | ParentSquare communication is sent to the school's community with a survey to provide feedback regarding the most important strengths of the school, the biggest challenges of the school, and the most important qualities or attributes desired in a principal. |
| Week of July 22 | Survey is sent to school staff to select representatives for the interview panel. The panel will be comprised of APS staff, administrators, and parents. |
| Week of July 29 | Share information received regarding the most important strengths of the school, the biggest challenges of the school, and the most important qualities or attributes desired in a principal on school's website. <i>(Note: Candidates who will be interviewed will receive the feedback information.)</i> |
| Week of July 29 | First Round Interview: Screened candidates will participate in a panel interview comprised of APS staff, administrators, and parents. Committee will interview candidates and collected feedback will be forwarded to the committee conducting the final round of interviews. |
| Week of August 5 | Final Round Interview: The executive-level staff including the Superintendent, Chief Operating Officer, Chief of School Support, and/or Assistant Superintendent of Human Resources will interview the selected finalist(s). |
| August 2024 | Superintendent will forward a recommendation to the School Board for action at a Board meeting. |

**This timeline for selecting the principal may not be followed if an Arlington Public Schools' sitting principal applies for a transfer and the Superintendent decides to recommend that principal to the School Board for appointment or the Superintendent decides to recommend a sitting principal be appointed.*